

Equipment Charges

Easels (no charge for 2 or under)	\$25.00
Podium with Microphone	\$100.00
Wireless Microphone	\$50.00
Flip Chart with Markers	\$75.00
White Eraser Board with Markers	\$75.00
Speakerphone	\$75.00
LCD Projector	\$275.00
Screen and AV cart	+\$75.00
Large Flat Screen TV	\$175.00
Upright Piano	\$75.00
Baby Grand Piano	\$175.00
Auditorium Seating (rows of chairs)	\$5.00/chair

Other special services:

Printed Place/Escort Cards	\$2.75/each
Printed Event Menus	\$3.75/each
Copies	\$0.75/page

Paper is not permitted to be hung on any club walls.

Prices subject to change

Please contact the catering department for information about items not listed above.

Miscellaneous Charges

Early Open Fee (For any function prior to 9:00 a.m.)	\$ 175.00 (0-50 guests) \$ 250.00 (51-125 guests) \$ 350.00 (125+ guests)
Private Room Day of Cancellation or No Show Fee (This fee applies to parties under 12 guests utilizing the buffet line at lunch or a la carte dinner. Please note that planned menus, or parties larger than 12 guests, cancelled within 24 business hours of the event will be subject to additional charges)	\$ 175.00
Minimum Private Room Usage Fee Includes Snack Mix/Popcorn and Beverages only <i>See Private Room reservations and minimums</i>	\$ 17.50/person (per block of time)
Minimum Private Room Usage Fee (Applies to all private room events with food service January-November. \$30 minimum in December)	\$ 20.00/person
Late Night Charges (Applies to any event after 11:00 p.m. Mon – Thurs & 12:00 a.m. Fri. – Sat.)	\$ 200 - \$400.00
Chair Removal Fee	\$ 300 - \$ 500.00
Specialty Vendor Handling Fee	20% of Total Billed
Dance Floor	\$ 500.00 + tax
Bartender Fee (1 per 65 guests)	\$ 175.00 each
Specialty Cook	\$ 175.00 each
Cake Cutting Fee	\$ 125.00 each
Silk/Paper Rose Petal Clean Up Fee	\$ 300.00
Extra Votives (more than 3/table)	\$ 2.00/each
Prepaid Parking	\$ 6.00/car before 6:00 pm \$ 11.00/car after 6:00 pm

22% Service Fee on all Food & Beverage
8.25% Tax on All Food, Beverage and Service

Please note that The Headliners Club is not responsible for outside vendor's property and/or equipment.